

Feel free to contact us
if you have any
questions



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Sample Submission Form

Form-OP-002-1 V4.0

Sponsor Information

Sponsor/ Company Name: Lab Name/Company Name/ "[PI] Lab" **Study No:** Included on Slide & Block
 Study Director/ Contact: Your name, best person to contact Phone: Best number to contact you at
 Address: Full shipping address Email: Best email to contact you at

Sample Details

Species: _____ Tissue Type(s): _____ Light Sensitive: Yes, probe _____

Numbers of:

On the line beside the sample type, fill in the **number** of the samples you submitted

_____ Wet samples _____ Frozen blocks
 _____ Cassettes _____ Frozen slides
 _____ Paraffin blocks _____
 _____ Paraffin slides _____

Work you expect to be done by us at Wax-It. For example, if paraffin blocks are submitted, fill in only sectioning and onwards.

Fixative Used:

10 % Formalin
 4 % PFA

On the line, fill in how many slides **per sample** you will have at the end of the project, in total.

Current Storage:

10 % Formalin
 70 % Ethanol

Checking off these stains means 1 slide per sample to be this stain, if more than one required, record in "Special Request"

Histology Procedures

Decalcification

EDTA
 Formic Acid
 N/A

Processing Media

Paraffin
 Frozen
 Resin
 N/A

Orientation

Cross-section
 Longitudinal

Orientation of tissue expected to be represented on the slide

Number of Sections expected on each slide. Usually 2-3 for smaller tissues, only 1 for larger tissue.

Sectioning

Slides/sample _____
 Sections/slide _____
 Thickness _____ μ m
 (Paraffin standard: 5 μ m)
 (Frozen standard: 10 μ m)

Histochemical Staining

H&E
 Masson's Trichrome
 PSR (specify in Special Request)

If there is IHC work, specify here. Check off IHC and fill in details and target names under "Special Request"

Region of Interest

IHC Staining

IHC
 IF
 Protocol Development

Special Request

Indicate here anything that you were not able to specify by filling out in the rest of the form

Choose for your images to be burned onto either a DVD or to be uploaded to our server. 20x is standard. You can also submit a USB or external hard drive.

Project turnaround time

Standard
 Rush (ask for availability)
 Super Rush (ask for availability)

Slide Analysis

Quantification
 Pathology Report

Imaging

Image Delivery FTP DVD
 Whole Slide Imaging 20x 40x
 Confocal Imaging Yes, _____

Sponsor Signature:

Signature & Date **MUST** be present in order to initiate the project

Date:

Wax-It Internal Record:

Receiver's Name: _____ Signature: _____ Date: _____ Time: _____

Courier Name: _____ Slide box submitted Yes, how many _____ **Work Order No.:** W _____ - _____